

### **5.1 STUDENT SUPPORT**

### 5.1.3 CAPACITY BUILDING AND SKILLS ENHANCEMENT

### 2. LANGUAGE AND COMMUNICATION SKILLS

Language and communication skills refer to the proficiency and aptitude an individual possesses in effectively conveying messages, ideas, emotions, and information to others through verbal, non-verbal, and written means. These skills are vital for successful interaction, collaboration, and understanding in personal, social, educational, and professional settings. They encompass various aspects such as verbal fluency, listening comprehension, non-verbal cues interpretation, empathy, clarity in expression, cultural sensitivity, adaptability to different communication styles and contexts, as well as the ability to negotiate, persuade, and resolve conflicts. Strong language and communication skills enable individuals to build positive relationships, convey their thoughts and intentions clearly, navigate diverse cultural environments, and achieve mutual understanding and cooperation with others.

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# REPORT

Department of English, Shift II, through its Association ELAN CLUB, conducted Competitions like Just a Minute, Story Writing and Newspaper Reading for all the students from 19/9/22 to 21/9/22. More than 100 students from various departments participated actively and won prizes. The prizes and certificates were distributed by Principal Dr. M. Sivarajan in the presence of Vice Principals of Shift I & II Dr. G. Gayathry and Dr. S. Shalini Maher, respectivelyon 30/9/22 in the Conference hall at 1.00pm.



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#### **ELAN CLUB COMPETITIONS 2022**

### PRIZE LIST

NAME OF THE EVENT	PRIZE	NAME OF THE STUDENT/DEPT
	I	S. ALAGAPAN (I BCA)
JUST A MINUTE	II	V. LOKESHWARAN (II BCOM-GEN)
	Ш	G. DHANASEKAR (III BCOM-GEN)
NEWSPAPER READING	I	M. YAMINI (II BCOM-GEN)
	IL COLLI	D. JETSON (II BCOM-CS)
OR	ш	S. NAVEEN KUMAR (II BCOM-CS)
STORY WRITING	I A	J. KOKILA (I BSC-CS)
C	п	S. S. HASHWANTH (II BCOM-CA)
AR	ш	V. MAHESH (III BCOM-GEN)

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### **PROGRAM SCHEDULE**

Master of Ceremony:

Ms. S. SumaiyaSulthana Felicit Benita

Welcome Speech and Introducing

:

AR GA

LET YOUR

the Chief Guest -

Prayer song

Mrs.K.Y.Indhumathy

Resource person's Lecture -

Vote of Thanks -

Mrs. S. Thangam, Assistant Professor in English, Chellammal Women's College, Chennai

Mrs.K.Subhashini

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#### REPORT

The Department of English, Shift-I & II,in association with IQAC organized a guest lecture on 20-12-2022 via Google Meet. The Resource Person was Mrs. S. Thangam, Assistant Professor in English, Chellammal Women's College, Chennai. Ms. S. SumaiyaSulthana was the Master of Ceremony. The Programbegan with a Prayer Song at 02:00 pm. Mrs.K.Y.Indhumathy Head of the Department of English, Shift-I delivered the welcome Speech and introduced the Chief Guest. It was followed by Resource person's Lecture on 'How to enhance your Communication Skills''. She elaborated on the Four Important Communication Skills: Listening, Speaking, Reading and Writing in detail. The lecture was mesmerizing, and the students were spell-bound by her session. More than 100 students were participated. The program concluded with the Vote of Thanks by Mrs.K.Subhashini , Head of the Department of English, Shift-II.

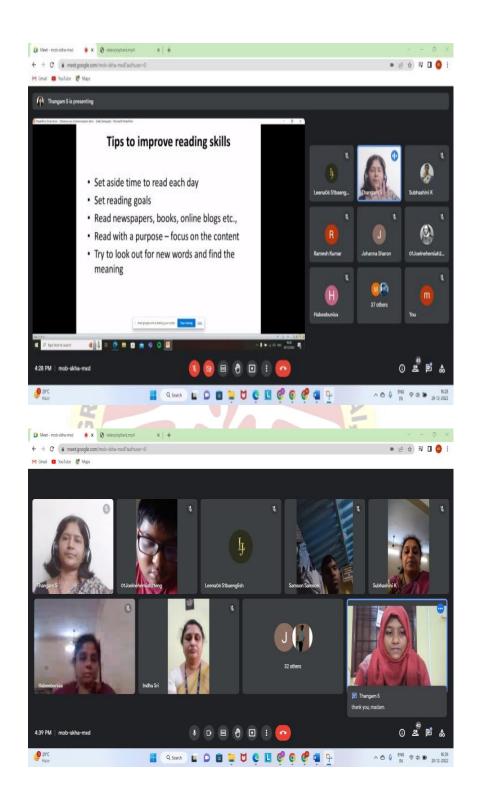
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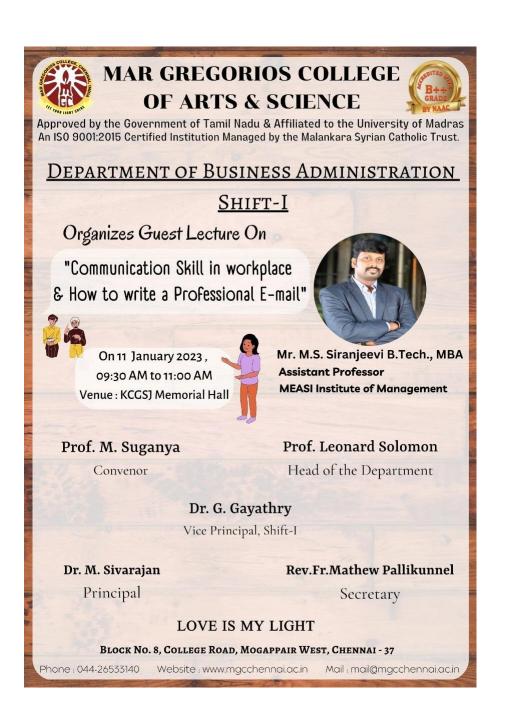


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MAR GREGORIOS COLLEGE OF ARTS & SCIENCE Affiliated to the University of Madras Affiliated by NAAC with B ++ Grade DEPARTMENT OF BUSINESS ADMINISTRATION (Shift – I) PROGRAM SCHEDULE FOR GUEST LECTURE "COMMUNICATION SKILL IN WORKPLACE & HOW TO WRITE A PROFESSIONAL E-MAIL"

Date: 11-01-2023

- > 9.30 AM : Prayer Song
- > 9.35 AM : Welcome Address -
- Introduction about the Chief Guest 9.40 AM
- ➢ Father Blessing − 9.45 AM
- ➢ Inaugural − 9.50 AM
- ➢ Honouring the Chief Guest − 9.55 AM
- Guest Lecture Session 10.00 AM
- ➢ Vote of Thanks − 11.00 AM

PROGRAM COORDINATOR

HEAD OF THE DEPARTMENT

PRINCIPAL

R. Grie

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#### REPORT

A guest lecture on" **Communication skills in the workplace and how to write a professional email**" was conducted by the Department of Business Administration, shift-I on 11.1.23 at KCGSJ Memorial hall. The programme was invoked with the prayer song at sharp 9.30 am. Yunavesh.D student of III BBA, the master of ceremony was interactively handling the audience. Nithish Raj. E.J. student of III BBA welcomed the gathering and Yuvinraj.D student of III BBA introduced the resource person. The Head of the Department Mr. Leonard Solomon honored the chief guest. Mr. M.S.Siranjeevi B.Tech, MBA., Assistant Professor, MEASI Institute of Management was the resource person. He shared his expertise and knowledge of communication skills, how to overcome barriers to communication, and technology related to enchancing communication skills and finally, professional E-mail writing skills. Around 69 students participated. The session was interactive and it ended with questions and answers. Students gained knowledge and got benefitted through the session.

Mrs. M.Suganya convenor of the programme, expressed her gratitude for the interactive session. The programme ended with proposed a vote of thanks by Yuvanesh of III BBA

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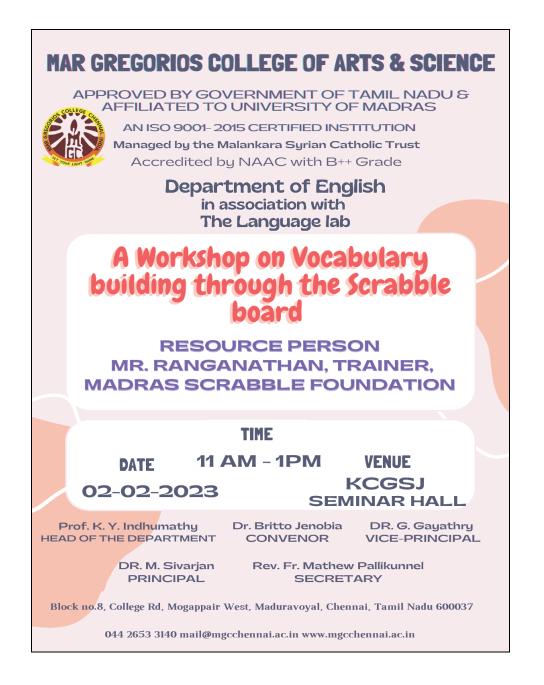
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# MAR GREGORIOS COLLEGE OF ARTS & SCIENCE DEPARTMENT OF ENGLISH(S-I) A WORKSHOP ON VOCABULARY BUILDING THROUGH SCRABBLE BOARD PROGRAM SCHEDULE

LET YOUR LIGHT SHINE

DATE: 02/02/2023

- 1. Prayer
- 2. Welcoming the Trainer
- 3. Honouring The Trainer
- 4. Session
- 5. Vote of Thanks

Dr. M. SIVARAJAN M.B.A., M.PHI, M.A., M.PHI, Ph.D., Principal MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI - 600 037.

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#### MAR GREGORIOS COLLEGE OF ARTS & SCIENCE DEPARTMENT OF ENGLISH (SHIFT-I) REPORT ON A WORKSHOP ON VOCABULARY BUILDING THROUGH SCRABBLE BOARD DATE: 02/02/2023

The Department of English (shift-1) in association with The Language Laboratory of Mar Gregorios College of Arts & Science conducted **A workshop on Vocabulary Building through Scrabble Board** on 2<sup>nd</sup> February 2023 from 11.00 am to 1.00 pm. Mr. Ranganathan, Trainer, Madras Scrabble Foundation was the resource person who introduced and trained the students to the vocabulary game **Scrabble Board**. A Total number of 49 students from the department of English participated and benefitted by learning new words. They also learnt to use prefix and suffix much easily through the Scrabble Board. The event concluded with Vote of thanks rendered by Pavana of III BA English.

Signature of the Head

Principal

DE MESSERA, AN MEA, MPHL MA, MPHL, PhD, Principal MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI - 600 037.

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#### Profile

Name- Mr. Ranganathan, Trainer

Lawyer by training

Playing the game competitively for 23 years

Currently ranked 6th in India

Represented the country in 4 World Scrabble Championships (2001, 2007, 2017 and 2019)

16th in the 2017 World Scrabble Championship in Nairobi, Kenya

37th in the 2019 World Scrabble Championship in Goa, India

Won a couple of International tournaments and many national-level tournaments

Founded the Madras Scrabble Foundation in 2014 to put India on the world map as a dominant force in the game of Scrabble.



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#### MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

#### **DEPARTMENT OF ENGLISH(S-I)**

#### A WORKSHOP ON VACABULARY BUILDING THROUGH SCRABBLE BOARD

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5	112204731	NITHIN RAJ R	ab
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#### **DEPARTMENT OF ENGLISH(S-I)**

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