



ANTI SEXUAL HARASSMENT CELL

SEXUAL HARASSMENT POLICY

As members of MGC, you have a right to expect a workplace free from sexual harassment. You are prohibited from engaging in unwelcome sexual conduct or making unwelcome sexual overtures, visual, verbal, or physical. This is governed by a special policy laid down by the government in this regard. Sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication), as

- a) Physical contact and advances
- b) A demand or request for sexual favours
- c) Sexually colored remarks
- d) Showing pornography
- e) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

Anti-Sexual Harassment Cell Committee

1. Principal
2. Vice-Principal Shift I
3. Vice-Principal Shift II
4. Heads of Departments of Shift I and II
5. Dr.T. Prema - Convener
6. Ms.S.Aruna - Co-Convener
7. Ms.Flowerence Francina - Co-Convener
8. Ms.Reshma Mary Ranjith - Co-Convener
9. Ms.Rohini Monica(External member-Posh committee)



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Mogappair West, Chennai-600 037

**AQAR
2022-23**



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A MILESTONE OF HIGHER EDUCATION INSPIRED BY 75 YEARS OF EXPERIENCE IN EDUCATION
APPROVED BY THE GOVT. OF TAMILNADU & AFFILIATED TO THE UNIVERSITY OF MADRAS



Circular No.01/ASHC/2022-2023

Date : 06.06.2022

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 09.06.2022 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.


PRINCIPAL

Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.
Principal
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
MOGAPPAIR WEST, CHENNAI - 600 037.

Copy to :

- The Secretary
- IQAC



Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D.,
Principal
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
MOGAPPAIR WEST, CHENNAI - 600 037.



ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date : 09.06.2022

The internal complaints committee meeting was held on 09.06.2022 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- Enquiries were made with the members if there were any complaints from the student's various departments.
- There were no complaints reported from the students of the various departments.
- The committee therefore concluded that there were no issues related during the academic year 2022-2023.

ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 09.06.2022

Position	Name	Designation	Signature
Internal Member	Dr. M.Sivarajan	Principal	[Signature]
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	[Signature]
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	[Signature]
Chair Person	Dr. T. Prema	Language – Tamil (Shift-I)	[Signature]
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	[Signature]
Internal Member	Ms. K. Y. Indumathy Srinivasan	English (Shift-I)	[Signature]
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	[Signature]
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	[Signature]
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	[Signature]
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	[Signature]
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	[Signature]
Internal Member	Mr. R. Leonard Solomon	Business Administration (Shift-I)	[Signature]
Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	[Signature]
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship	[Signature]

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		(Shift-I)	
Internal Member	Dr. G. Sam Sangeeth	Social Work (Shift-I)	
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	
Internal Member	Ms. K. Subhashini	English (Shift-II)	
Internal Member	Mr. M. Arunagiri	Language - Tamil (Shift-II)	
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	
Internal Member	Ms. I. M. Christiana Fabiyola	Business Administration (Shift-II)	
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	

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Circular No.02/ASHC/2022-2023

Date : 05.09.2022

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 08.09.2022 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.


PRINCIPAL

Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,
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ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date : 08.09.2022

The internal complaints committee meeting was held on 08.09.2022 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- Students should be conveyed their problems through proper communication to the respective internal members.
- The privacy of the problem should be maintained by the respective Department.
- The action taken should not harm the career of the students.
- Programs should be conducted for faculties to make them aware about the ASHC and about prevention of sexual harassment at workplace.
- Prevention of sexual harassment programs should be conducted for students to make them aware.
- The meeting came to an end with the above discussions.

ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 08.09.2022

Position	Name	Designation	Signature
Internal Member	Dr. M. Sivarajan	Principal	[Signature]
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	[Signature]
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	[Signature]
Chair Person	Dr. T. Prema	Language – Tamil (Shift-I)	[Signature]
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	[Signature]
Internal Member	Ms. K. Y. Indumathy Srinivasan	English (Shift-I)	[Signature]
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	[Signature]
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	[Signature]
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	[Signature]
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	[Signature]
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	[Signature]
Internal Member	Mr. R. Leonard Solomon	Business Administration (Shift-I)	[Signature]

Dr. M. SIVARAJAN M.E.A., M.Phil., MA., M.Phil., Ph.D.
Principal
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[Signature]

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Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)	
Internal Member	Dr. G. Sam Sangeeth	Social Work (Shift-I)	
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	
Internal Member	Ms. K. Subhashini	English (Shift-II)	
Internal Member	Mr. M. Arunagiri	Language - Tamil (Shift-II)	
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	
Internal Member	Ms. I. M. Christiana Fabiyola	Business Administration (Shift-II)	
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	

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Circular No.03/ASHC/2022-2023

Date : 23.01.2023

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 27.01.2023 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.

Agenda


- To find out about the issues of students with respect to sexual harassment.
- To sensitize the women students and make them aware that the committee is available and they could approach the internal members for issues related to harassment.


PRINCIPAL

Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,
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ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date : 27.01.2023

The internal complaints committee meeting was held on 27.01.2023 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- The problems faced by the women students to be conveyed through internal members of each department.
- Privacy of the problem to be maintained by the respective department.
- Students career should not harm by the action taken by cell.
- Programs on awareness of prevention of sexual harassment to be conducted for both faculties and students.
- The meeting came to an end with the vote of thanks.

ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 08.09.2022

Position	Name	Designation	Signature
Internal Member	Dr. M. Sivarajan	Principal	
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	
Chair Person	Dr. T. Prema	Language – Tamil (Shift-I)	
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	
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Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	

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