

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
DEPARTMENT OF BUSINESS ADMINISTRATION, SHIFT - I

(11.30AM)

ACTION PLAN FOR THE ACADEMIC YEAR 2022-2023

Sl.No.	Date/Month	Name of the Program	Budget
ODD SEMESTER			
I	JULY	1.6 Days - Skill Development Program 2. Life Skills (III Yr.)	Scantioned for Prev. Year. 2000
	AUGUST	1. Add on Course 2. Guest Lecture (III Yr.) 3. Mini Intership (II Yr.) 4. Bridge Course (I Yr.)	Nil 1000 Nil
		5. Guest Lecture (II Yr.) 6. Soft Skill Training (Freshers) 7. MOU - Fin Mark (On Process)	1000 2000 Nil
	SEPTEMBER	1. Department Fest 2. Guest Lecture (I Yr.)	25000 (Sponsors) 1000
EVEN SEMESTER			
	DECEMBER	1. National Conference. 2. Guest Lecture (I Yr.)	25000 (Sponsors) 1000
	JANUARY 2023	1. Faculty/Students Exchange Program 2. Guest Lecture (II Yr.) 3. Guest Lecture (III Yr.)	1000 1000
	FEBRUARY 2023	1. Workshop 2. FDP	5000 5000 (Sponsors)

To, HOD
Medicine

05/07/2022
18/6/22 To, TOTAL - 15,000/-
MGC Accounts Approved 15,000/-

(11.30 AM)

**DEPARTMENT REQUIREMENTS
FOR THE ACADEMIC YEAR 2022-2023**

Department : **BUSINESS ADMINISTRATION**

Shift: I

S.NO.	SPECIFICATION	REQUIREMENTS IF ANY/COUNT
1.	FACULTY REQUIREMENTS	NIL
2.	LIBRARY DEVELOPMENTS	
	Books (Title, Author and Number of copies)	NIL
	Journals	# INTERNATIONAL JOURNAL OF MARKETING. # ACADEMY OF MANAGEMENT JOURNAL. <i>Library</i> # JOURNAL OF ORGANISATIONAL STUDIES.
	News Bulletins	
	Magazines	# BUSINESS WORLD <i>Library</i> # ECONOMIC TIMES # BUSINESS TODAY
	Any other	NIL
3.	LABORATORY DEVELOPMENTS	NIL
	Equipments with required number	-
	Record note books	-
	Any other	
4.	STATIONARY WITH REQUIRED NUMBERS	# STAPLER & PINS - 4 # WHITENER PEN - 4 # SCALE - 4 # GLUE - 2 # CELLOTAPE - 2 <i>Meel</i>
5.	STAFF ROOM DEVELOPMENTS	# NOTICE BOARD # WATER DISPENSER <i>Meel</i> # PRINTER # FIRST AID BOX
6.	CLASS ROOM DEVELOPMENTS	# PROJECTOR <i>Meel</i> # NOTICE BOARD
7.	GENERAL DEVELOPMENTS / SUGGESTIONS IF ANY	# CANTEEN FOOD & SNACKS (To be available at all times) <i>Meel</i>

(10.30 AM)

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
DEPARTMENT OF OTHER SELECTED LANGUAGES
ACTION PLAN FOR THE ACADEMIC YEAR 2022-2023

OSL

Sl.No.	Date/Month	Name of the Program	Budget
1.	July	ONE WORD A WEEK in Hindi & French can be displayed for the other students to learn the language.	
2	August	Online Quiz Competition/ Seminar	1,000
3	September	1. Department Activity: HINDI/FRENCH 2. Guest Lecture Program for 2 nd year Students	3,000
5	December	A training Program in spoken language in French	
6	January	Seminar in Hindi /French Language	1,000
7	January	OSL Students Team can be formed to volunteer any social cause.	
8	February	Guest Lecture Program for 2 nd year Students	1,000
		TOTAL	6,000

JHK
18/6/22

DN Rajan
17/06/22.

To, MGC Accounts

Verify with the budget

Approved 6,000
HJP
09/07/22.

To, HOD
MGC - m

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
DEPARTMENT REQUIREMENTS
FOR THE ACADEMIC YEAR 2022-2023

Department/ Cell/ Club: **OSL**

Shift: I & II

S.NO.	SPECIFICATION	REQUIREMENTS IF ANY/COUNT
1.	FACULTY REQUIREMENTS	1 for FRENCH
2.	LIBRARY DEVELOPMENTS	
	Books (Title, Author and Number of copies)	1. HINDI GADYA MALA, Editor: Dr. Syed Rahamadulla: 4 2. Prayojanmoolak Hindi, Editor: Dr. Syed Rahamadulla: 4 3. Aath Ekanki, Editor: Devendraraj Ankur: 4 4. Swarnamanjari, Editor: Dr. Chitti Annapoorna: 4 5. Selection in Poetry (2007), University Publications.: 4 <i>Library</i>
	Journals	-
	News Bulletins	-
	Magazines	-
	Any other	-
3.	LABORATORY DEVELOPMENTS	
	Equipments with required number	
	Record note books	
	Any other	
4.	STATIONARY WITH REQUIRED NUMBERS	Writing Pad (1) <i>Meet me</i>
5.	STAFF ROOM DEVELOPMENTS	❖ Window curtains, wall clock, Mission & Vision in Staffroom ❖ Table cloth, if possible, for Staff tables ❖ Plants pots <i>Meet me</i>
6.	CLASS ROOM DEVELOPMENTS	-
7.	GENERAL DEVELOPMENTS / SUGGESTIONS IF ANY	-

(12.40PM)

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
DEPARTMENT OF COMPUTER APPLICATION SHIFT-II
ACTION PLAN FOR THE ACADEMIC YEAR 2022-2023

<u>Sl.No.</u>	<u>Date/Month</u>	<u>Name of the Program</u>	<u>Budget</u>
1	July 2022	Seminar	5000 q.
2	August 2022	Language and communication skills	3000 (oml English Dept.)
3	August 2022	Add on Course	200000 999
4	September 2022	Skill Development Training Program	25000 q.
5	December 2022	Guest Lecture	15000 q.
6	December 2022	FDP	50000 a.
7	January 2023	Internship	-
8	January 2023	Faculty exchange/student exchange	-
9	January 2023	MOU	-
10	February 2023	Conference	700000 q.
11	February 2023	Department Fest	50000 q.

18/6/22

TOTAL - 10,48,000/-

From
HOD

To, HOD

Meet & discuss

HPD

05/07/22

**DEPARTMENT REQUIREMENTS
FOR THE ACADEMIC YEAR 2022-2023**

Department: **BCA**

Shift: II

S.NO.	SPECIFICATION	REQUIREMENTS IF ANY/COUNT
1.	FACULTY REQUIREMENTS	NIL
2.	LIBRARY DEVELOPMENTS	
	Books (Title, Author and Number of copies)	Ladkin, A. & J. Spiller (2000), "Meetings, Incentives, Conferences and Exhibition Industry", Travel & Tourism Intelligence, London.-45 <i>Library</i>
	Journals	The Indian Journal of Computer Science and Engineering (IJCE). <i>Library</i>
	News Bulletins	
	Magazines	
	Any other	
3.	LABORATORY DEVELOPMENTS	
	Equipments with required number	Server System-2 <i>HOD Med-me</i>
	Record note books	
	Any other	
4.	STATIONARY WITH REQUIRED NUMBERS	
5.	STAFF ROOM DEVELOPMENTS	Name Board, Meeting room <i>Med-me</i>
6.	CLASS ROOM DEVELOPMENTS	
7.	GENERAL DEVELOPMENTS / SUGGESTIONS IF ANY	

DEPARTMENT REQUIREMENTS
FOR THE ACADEMIC YEAR 2022-2023

Department **Computer Science**

Shift: II

S.NO.	SPECIFICATION	REQUIREMENTS IF ANY/COUNT
1.	FACULTY REQUIREMENTS	
2.	LIBRARY DEVELOPMENTS	Nil
	Books (Title, Author and Number of copies)	
	Journals	
	News Bulletins	
	Magazines	
	Any other	
3.	LABORATORY DEVELOPMENTS	Nil
	Equipments with required number	
	Record note books	
	Any other	
4.	STATIONARY WITH REQUIRED NUMBERS	Nil
5.	STAFF ROOM DEVELOPMENTS	
6.	CLASS ROOM DEVELOPMENTS	
7.	GENERAL DEVELOPMENTS / SUGGESTIONS IF ANY	

(10) HOD
Meehan

(Tina)

MAR GREGORIOS COLLEGE OF ARTS AND SCIENCE
DEPARTMENT OF COMPUTER SCIENCE – SHIFT II
ACTION PLAN – ACADEMIC YEAR 2022-2023

S.NO	MONTH	PROGRAM NAME	CONVENER NAME	BUDGET
1.	July 2022	5 Days FDP	Prof. Kanakeswari S	Rs 2000
2.		Guest Lect – N/w Security	Prof. S.Karthika	Rs 1000
3.	August 2022	Skill development courses	Prof. Stephy Joy D	Rs 5000
4.		Guest Lect – Unix	Prof. Sara Jebah Jency	Rs 1000
5.	Sept 2022	2 Days Workshop	Prof. S.Karthika	Rs 4000
6.		Seminar	Prof. Kanakeswari S	-
7.	September 2022	Guest Lect – Java DS	Prof. Stephy joy D	Rs 1000
8.		Seminar	Prof Sara Jebah Jency	-
9.	Nov 2022	Coding Competition	Prof. S.Karthika	Rs 2000
10.	January 2023	Add on Course	Prof. Kanakeswari S	-
11.	Feb 2023	Capacity Building Program	Prof. Stephy Joy D	Rs 2000
12.	March 2023	Industrial Visit	Prof. Sara Jebah Jency	
13.	February 2023	Guest Lecture – Placement Assistance Program	Prof. Karthika S	Rs 2000
Total				Rs 20000

To, HoD
Med me

R. Karthika
05/07/22.

18/6/22
To, MGc Accounts
Approved 20,000/-